



**BOARD OF EDUCATION - BUILDINGS AND GROUNDS COMMITTEE MEETING  
MINUTES OF WEDNESDAY, APRIL 14, 2021  
CONNOR SHAW CENTER - CONFERENCE ROOM**

**CALL TO ORDER:**

At 8:30 a.m. Vice President Richard Uthe called the Buildings and Grounds Committee meeting to order and requested all present to stand and recite the Pledge of Allegiance. A roll call was taken and the following committee members answered aye (3): Mr. Richard Uthe, Mr. Roger Bettenhausen, Mrs. Tara Robinson and no nays.

**ALSO PRESENT:**

Mr. Steve Stein, Mr. Trevor Moore, Mr. Dave Osborne, Mr. Mike Arnold and Mrs. Cathy Cuculich.

**VISTORS' LOG:**

No one signed the Visitors' Log.

**SPEAKERS' LOG:**

No one signed the Speakers' Log.

**ACCEPTANCE OF PRIOR MEETING MINUTES:**

Mr. Uthe asked for a motion to accept the prior Buildings and Grounds' committee meeting minutes of January 15, 2021. Mr. Bettenhausen made a motion to approve the minutes, and Mr. Uthe seconded the motion, and a roll call vote was taken and the following committee members answered aye (3): Mr. Bettenhausen, Mr. Uthe, Mrs. Robinson and no nays.

**FOR DISCUSSION:**

**PJHS Modular Classroom Update:**

Mr. Moore discussed with the Committee the modular classroom at Peotone Junior High School. Mr. Moore did reach out to several school districts which had previously sold or disposed of a modular classroom. Mr. Moore reported to the Committee that there is a significant expense tied to selling our modular unit around \$28,000 to \$30,000. There were a few districts in Illinois that were possibly interested in purchasing the modular classroom owned by Peotone CUSD 207U, but those plans didn't come to fruition. Mr. Osborne also added that the modular is up to code and in good shape, it just needs a good paint job, so it will not be an eyesore for the community. After further discussion, the Committee agreed that the best option for the district it is to keep the modular unit for now and keep up on maintaining the modular.

**Storage Solution for Athletic Equipment at PHS:**

The Committee discussed different storage solutions for sports equipment at the high school. Right now the auxiliary gym is used to store sport equipment – but it becomes a

problem when a sport is using the gym for practice and other teams need to get their equipment out from the gym. Mr. Osborne suggested getting a storage container from Belson Steel Company. They are air tight, will keep everything dry and closes tight. We could store seasonal sport equipment in the container. Mr. Osborne stated that he thinks that the containers cost about a couple of thousand dollars each. Mr. Osborne said that we can keep it right behind the bleachers at PHS, and maybe we should look into getting a container at PJHS. The Committee asked Mr. Osborne to check with Belson for sizes and pricing of the containers. Mrs. Robinson also asked Mr. Osborne to check with the Village for any restrictions they may have for having storage containers on the premises at the junior high and high school.

#### **Temporary Summer Crew Plans:**

Mr. Mike Arnold discussed with the Committee, Mr. Stein, Mr. Moore and Mr. Osborne regarding extra summer crew for this summer. Mr. Arnold reported that if he can possibly hire fifteen students or staff this year - it would be greatly appreciated.

Having this extra help would be tremendously beneficial in the cleaning and sanitizing of all the buildings. The Committee agreed to have Mr. Arnold recruit and recommend fifteen candidates for summer positions. Mr. Arnold responded that he will start the process when he returns to the high school. Mr. Arnold also reported to the Committee that he still needs a daytime and nighttime floater for the custodian department. Having a daytime and nighttime floater in place will help when his custodians call in sick or vacation time.

#### **Football Scoreboard Issues:**

Mr. Osborne reported to the Committee that the scoreboard at the junior high is unreliable - working and not working intermittently. Mr. Osborne stated that the repairs for this scoreboard will cost about \$16,000. The Committee discussed the option of purchasing a new scoreboard – instead of repairing the existing scoreboard since the season is about over. The Committee discussed in length, having options on the new scoreboard – a digital scrolling bar for local businesses to advertise during the games, or for parents to wish happy birthday, happy anniversary, etc. to their students or loved ones. Local business could pay a sponsor fee and would be able to advertise during one of the football games. The Committee also inquired if you can spaces on the scoreboard to advertise local business by inserting a sign, which can be interchangeable. Mr. Osborne will get quotes for a new scoreboard and the options the Committee discussed.

#### **Update on the Maintenance Technician Hire:**

Mr. Osborne reported to the Committee that he has received three applications for Wade Headrick's maintenance position. Wade's last day will be May 30<sup>th</sup>. Mr. Osborne reported to the Committee that he hoping to set up interviews with the three applicants that have applied in the next couple of days. The start date for his replacement will be June 2, 2021.

#### **Options for Repair or Replacement of PHS Metal Roof:**

Mr. Osborne reported to the Committee that he has received three quotes for the high school roof. Anthony Roofing will repair the existing roof - with a two layer system and this system is guaranteed for 25 years. Alder Roofing and Korellis Roofing quotes are

for a full tear off and a new roof. Mr. Moore reported that he talked to the Architect and this project would be a maintenance repair under \$50,000 and would not have to go through the bidding process. The Committee agreed to go with Anthony Roofing and told Mr. Osborne to contact Anthony Roofing and sign the necessary paperwork so the project can be started this summer.

#### **Asphalt Maintenance and Sealcoating:**

The Committee discussed the asphalt and sealcoating at the buildings. Mr. Osborne reported to the Committee that some of the repairs and sealcoating that will need to be done this summer - would be the high school parking lot - east drive and the junior high parking lot the east drive. And there is some repairs and sealcoating at PIC and CSC. The Committee asked Mr. Osborne to reach out and get quotes for the repairs and sealcoating. The Committee also discussed asphalt projects for CSC, PIC and PES. CSC will likely be in 2022, PIC will likely be in 2023 and PES likely to be in 2024.

#### **PJHS Gym Divider:**

The physical education teachers at the junior high were inquiring about purchasing a room divider for their gym classes. Mr. Osborne reported to the Committee that the junior high does have a room divider which is inside the wall of the gym but it has not been used for years and years. The Committee asked if Mr. Osborne could have Paddock come out to inspect and see if the divider is operational. The Committee also asked if Mr. Osborne could get prices for a new room divider, just in case the junior high divider is not operational. Mr. Osborne responded that he will get pricing on a divider and I will also have Paddock come out to inspect it.

#### **PHS and PJHS Gym Floors - Maintenance:**

The Committee discussed the gym floors of the high school and junior high school. Mr. Osborne reported that the junior high gym floor will need to be totally refinished in the near future and is overdue for this service. The high school gym floor will need a similar service performed soon and will need a repair at a bank of doors in the gym - damaged floor will likely be replaced with a rubber fiber mat. Mr. Moore suggested splitting the costs of the PHS and PJHS gym floors into two fiscal years, but completing them both in the same summer.

#### **PJHS Bleacher Wheels Replacement:**

Mr. Osborne reported to the Committee that he has received a quote from Paddock for the repairs and maintenance to the junior high gym's bleachers and its operating system. Paddock's quote states that the existing operation system of the bleachers is damaging the gym floor. The power operation on the North bleacher will need to be replaced and the power operation on the south bleacher will need to be repaired. The cost will be approximately \$14,000. The Committee agreed that the replacement, repairs and maintenance will need to be done before the gym floor is redone, to stop further damage to the existing gym floor and the new floor.

#### **Facility Needs for PHS and PJHS:**

The Committee discussed the facility needs for graduation ceremonies for the seniors of PHS and eight grade students of PJHS. The graduations dates are June 5<sup>th</sup> and 6<sup>th</sup> at

the high school. Mr. Stein stated that we can have 25% capacity at the high school - so we may have to have two ceremonies for the seniors and two ceremonies for the 8<sup>th</sup> graders. The Committee also discussed with Mr. Arnold, what will need to be set up at the high school for the graduation ceremonies.

**Update on Replacing Maintenance Truck(s):**

Mr. Moore reported that he has been diligently monitoring the status of the state contract for about a one and one half years for the maintenance trucks. Mr. Moore has contacted the state and they continue to tell him that they are working on it. Mr. Moore reported that he would like to get the trucks purchased and here in district before winter- so maintenance can be ready for the winter months. Mr. Moore has placed an invitation in the Peotone Vedette for bids of one or two utility/maintenance truck(s) Sealed bids will be received until 10:00 a.m. on May 7, 2021. Purchasing this way might not yield pricing as good as the state contract and is more work, but this replacement cycle cannot be delayed any further for fear of truck(s) breaking down during snow removal months.

**ADJOURNMENT:**

At 10:30 a.m. Mr. Uthe asked for a motion to adjourn the Buildings and Grounds Committee meeting. Mrs. Robinson made a motion and Mr. Bettenhausen seconded the motion, and on a voice call vote, the following buildings and grounds committee members answered aye (3): Mrs. Robinson, Mr. Uthe and Mr. Bettenhausen and no nays. The Buildings and Grounds Committee Meeting is adjourned.



Richard Uthe, Vice President



Cathy Cuculich, Reporter